

# Westfield Township Board of Trustees

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Special Meeting  
October 19th, 2020

***Trustee Schmidt commenced the Trustee meeting via Zoom on October 19th, 2020 at 7:08pm. Roll call: Patterson- here, Horner- here, Schmidt- here. Meeting commenced.***

Guests- Carol Rumburg, Jeremy Sinko (Medina County *Interim* Sanitary Engineer), Jim Likely, Tom Wagner

## Comments from the floor

- Ms. Rumburg stated that the website may need to be updated to reflect the correct titles of the board of Trustees and make sure all names are current and up -to- date.
- Jeremy Sinko stated that they are in the ratification process for the solid waste management plan. They need 60% approval rate to move forward with the plan; which needs updated every five (5) years. Once 60% of ratification is complete, the solid waste management plan is submitted to the EPA. Mr. Sinko noted that this plan does not have many changes compared to the prior waste management plan.
  - Trustees Patterson and Horner approve of the plan. Trustee Schmidt stated his disapproval with the plan. Schmidt believes that the solid waste district's focus on commercial waste (Rumpke) is a injustice to the constituents/tax payers that have financially contributed to the solid waste district.
  - ZI Sims noted that the traffic on Lake Road is of great concern to residents of the township. The traffic is considerably increased on Saturdays as there is additional traffic in and out of the soccer fields.

***Trustee Schmidt makes a motion to approve Resolution #2020-07 'Medina County Solid Waste Management District Solid Waste Management Plan Update'; seconded by Horner. Roll call: Patterson- aye, Horner-aye, Schmidt-aye. Motion passes. Plan approved (See Attached).***

- Mr. Wagner spoke about the technology upgrade options for the Township hall and township employees. CARES Act funds will be used to purchase upgraded audio equipment and new computers to facilitate township, zoning and BZA meetings/business. The main topic of discussion was that of wireless microphones and flash drives/storage options.

## Minutes to be approved

- October 5th, 2020- ***Trustee Schmidt makes a motion to approve the minutes as amended- under roads report the 3-foot bicycle signs should read that RS Evans is checking with Beth Schnabel on the locations. On page 3 under new business HRA plan, it should state that the healthcare plan will be reviewed in June 2021. Also under new business Trustee Horner's course on the Sunshine Law should read that it is being offered through Leadership Medina County; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.***

## Roads Report

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- RS Evans in attendance.
- The MAC is back at ARM to get a hydraulic pump changed out. The spreader box is not able to be used currently. Evans took the spreader box to ARM to get repaired as well.
- The Gradall is in need of repair. A valve needs ordered for the brakes.
- Salt bin is full.
- Frontier telephone poles are still broken in many areas throughout the township.

## Resident Concern

-A Mud Lake Road resident stated that the road is in need of repair. RS Evans will place some 411 Limestone in the problem area.

## Cemetery

- Footer ordered this week and awaiting payment. The concrete will likely be poured next year.
- Two (2) plots sold.

## Zoning

- ZI Sims in attendance.
- Eight (8) zoning certificates issued during September.
- Violations- Deer Pass property continues to be in violation.
- 8686 Lake Road (old truck wash) parcel-Jason Lever hired a consultant and they are ready to move forward with a meeting. November 10th works for the trustees and Sims will propose that date to Mr. Lever and group.
- Equine Showplex tentative meeting date is set for October 29th at 3:30pm as an in person meeting. If Medina county turns 'red' under the Public Health Advisory (per the Ohio Dept of Health), then it will be a zoom meeting.
- November 18th at 6:30pm is a tentative date for the joint committee meeting with Trustees, BZA and ZC.
- FO Kurtz forwarded the letter from the Prosecutor's office regarding the land bank properties to ZI Sims as requested.

- ZC** - Regular meeting on October 21st, 2020. The professional land planner will be in attendance. PUD language will be discussed.
- Sims noted that the ZC lost a valuable member of their committee. Rory O'Neille's knowledge and expertise will be missed by all.
  - Welser has formally withdrawn their application effective October 19th, 2020 (See attached). ZI Sims contacted attorney Dawson regarding the application fee reimbursement. The \$1,000.00 fee will be reimbursed and sent to the address noted on the official withdrawal letter.

- BZA** - Application received for the Friendsville cell tower. According to the Prosecutor's recommendation a height variance is needed. The last BZA cell tower meeting had many residents in attendance. Therefore, the need for the upgraded IT equipment for the township hall

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is important to get purchased and installed as soon as possible to help provide safe meeting arrangements.

-Northern Ohio Railroad Museum (NORM) is requesting to extend their conditional use to their additional back parcel.

-The owner of a Greenwich Rd. non-conforming lot would like to have an area variance on the property line to build a garage.

## Old Business

- COVID funding options (see attached)- There is approximately \$12,000 remaining. Trustee Schmidt recommends that four (4) additional laptops be purchased. The laptops would be for the trustees and the trustee secretary to continue to work from home. All IT purchases will be property of the Township. The trustees discussed Chief Fletcher's request to use CARES Act funding to cover weekend staffing at the WFRD. They determined that they would like to use the remaining funds on something more tangible than temporary staffing. Trustee Schmidt will reach out to Dr. Kubilus tomorrow to determine if the school could benefit from additional funds for IT needs or to assist needy families in the school district or township.
- Indemnification Notifications- FO Kurtz has not heard back from the county Prosecutor's office.

## New Business

- New health insurance information was sent to the trustees for review. Frank Harmon has assisted some local townships with finding the most cost-effective plans for their township employees. FO Kurtz will get Mr. Harmon the information he is requesting so he can provide a quote for new health insurance plans.
- George's Tree Service will be taking before and after pictures of the work that they are invoicing the township for.
- Unemployment compensation- FO Kurtz has received correspondence that the Township will have to pay a small amount of unemployment for a current employee of the WFRD.
- Amended certificate was received by FO Kurtz.

## Fiscal Officer Report

- FO Kurtz in attendance.

- Fund Status (See Attached)

Secondary Checking- \$104,760.32 (*money market*)

Primary Checking- \$968,342.54

Total Fund status- \$1,073,102.86

- Total Adjusting factor- in the amount of \$19,185.16.

- Payment Listing- totals \$8,457.60 (See Attached)

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***Trustee Schmidt makes a motion to pay the bills totaling \$8,457.60; seconded by Patterson. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Motion passes.***

-Appropriation Supplemental (See Attached)

- Money was moved from Accounting and Legal fees to Workers Compensation in the amount of \$439.32.

## Announcements

- Stakeholders Sewer Options Meeting Tuesday, October 20th, 2020 at 3:30pm via Zoom.
- Preliminary discussion with Equine Showplex developers on October 29th, 2020 at 3:30pm.
- TWP Trustee Special Meeting Monday, November 2nd, 2020 at 7:00pm via Zoom.

***Trustee Patterson makes a motion to enter executive session to discuss discipline of an employee at 9:27pm; seconded by Horner. Executive session commenced.***

***Exit from executive session at 9:48pm with no action being taken; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye.***

***Trustee Schmidt makes a motion to adjourn at 9:49pm; seconded by Horner. Roll call: Patterson- aye, Horner-aye, Schmidt-aye. Meeting adjourned.***

***Respectfully submitted by:***

***Amy M. Banfield***

***Date approved:*** 11/16/20

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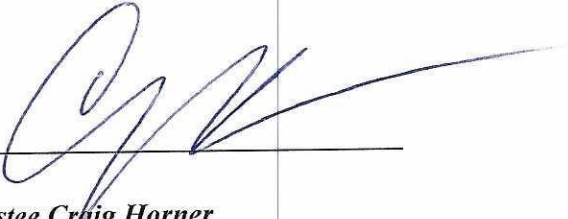
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*Trustee Michael Schmidt, Chair*



*Trustee Kent Patterson*



*Trustee Craig Horner*